

**AUSTRALIAN HERPES MANAGEMENT FORUM**

**ACN 096 346 477**

**ABN 95 096 346 477**

**Annual Audited Accounts  
for the year ended 30 June 2003**

**AUSTRALIAN HERPES MANAGEMENT FORUM**

**ABN 95 829 620 272**

**FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 30 JUNE 2003**

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**AUSTRALIAN HERPES MANAGEMENT FORUM**  
**ABN 95 829 620 272**  
**DIRECTORS' REPORT**  
**FOR THE YEAR ENDED 30 JUNE, 2003**

Your directors submit the financial accounts of the company for the year ended 30 June, 2003.

- a) The names of the directors in office at any time during or since the end of the year are:

<b>Director</b>	<b>Qualification &amp; Experience</b>	<b>Years of Service</b>
Professor Adrian Mindel	Professor Sexual Health Medicine Director STI Research Centre	2
Professor John Mills	Professor of Microbiology Director of HIV Virology Research	2
Professor Tony Cunningham	Professor of Research Medicine Director Westmead Millennium Institute	2
Dr Chris Miller	Senior Medical Specialist	1
Ass/Prof Suzanne Garland	Associate Professor Suzanne Garland, Director of Microbiological Research.	1

- b) The principal activities of the company during the financial year were a medical and consumer education forum. No significant change in the nature of these activities occurred during the year.
- c) The result of the company for the year was as follows:

	2003	2002
	\$	\$
Operating Surplus / (Deficit) for the year	(24,579)	20,835
Income	98,664	185,410
Expenditure	(123,243)	(164,575)

- d) No dividends were paid during the year and no recommendation is made as to dividends.
- e) The operations of the company during the financial year showed a deficit due to timing of payments from sponsors.
- f) In the opinion of the Directors there were no significant changes in the state of affairs of the company that occurred during the financial year under review. There has not arisen in the interval between the end of the financial year and the date of this report any item, transaction or event of a material nature likely, in the opinion of the Directors, to affect significantly the operations of the company, the results of those operations, or the state of affairs of the company, in subsequent financial years.

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ABN 95 829 620 272  
DIRECTORS' REPORT  
FOR THE YEAR ENDED 30 JUNE, 2003**

- g) The company will continue to raise funds and distribute them to meet its objectives.
- h) The company's operations are not regulated by any significant environmental regulation under a law of the Commonwealth or of a State or Territory.
- i) No director has received or become entitled to receive, during or since the end of the financial year, a benefit because of a contract made by the company, controlled entity or a related body corporate with the director, a firm of which the director is a member or an entity in which the director has a substantial financial interest. This statement excludes a benefit included in the aggregate amount of emoluments received or due and receivable by directors shown in the company's accounts, or the fixed salary of a full-time employee of the company, controlled entity or related body corporate.
- j) During the year, 1 meeting of directors were held. Attendances were as follows:

	Board Meetings	
	Number eligible to attend	Number attended
Professor Adrian Mindel	1	1
Professor John Mills	1	1
Professor Tony Cunningham	1	1
Dr Chris Miller	1	1
Professor Suzanne Garland	1	1

- k) The company has not, during or since the end of the financial year, in respect of any person who is or has been an officer or auditor of the company or a related body corporate:
- indemnified or made any relevant agreement for indemnifying against a liability, including costs and expenses in successfully defending legal proceedings; or
  - paid or agreed to pay a premium in respect of a contract insuring against a liability for the costs or expenses to defend legal proceedings.

Signed in accordance with a resolution of the Board of Directors:

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**DIRECTOR**

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**DIRECTOR**

**DATED THIS**

**DAY OF**

**2003**

**AUSTRALIAN HERPES MANAGEMENT FORUM**  
**ABN 95 829 620 272**

**STATEMENT OF FINANCIAL PERFORMANCE**  
**FOR THE YEAR ENDED 30 JUNE, 2003**

	NOTE	2003 \$	2002 \$
<b>CLASSIFICATION OF EXPENSES BY FUNCTION</b>			
Revenue from ordinary activities	2	98,664	185,410
Administration expenses		(113,373)	(162,406)
IT expenses		(9,870)	(2,169)
Profit / (Loss) from ordinary activities before income tax		<u>(24,579)</u>	<u>20,835</u>
Income tax expense relating to ordinary activities		<u>-</u>	<u>-</u>
Profit / (Loss) from ordinary activities after related income tax expense		<u>(24,579)</u>	<u>20,835</u>
Net Profit / (Loss) from ordinary activities after income tax	6	<u>(24,579)</u>	<u>20,835</u>

The accompanying notes form part of these financial statements

**AUSTRALIAN HERPES MANAGEMENT FORUM**  
**ABN 95 829 620 272**

**STATEMENT OF FINANCIAL POSITION**  
**AS AT 30 JUNE, 2003**

	NOTE	2003 \$	2002 \$
<b>CURRENT ASSETS</b>			
Cash	3	25,107	55,622
Receivables	4	3,897	45,188
<b>TOTAL CURRENT ASSETS</b>		<u>29,004</u>	<u>100,810</u>
<b>TOTAL ASSETS</b>		<u><u>29,004</u></u>	<u><u>100,810</u></u>
<b>CURRENT LIABILITIES</b>			
Payables	5	9,278	56,505
<b>TOTAL CURRENT LIABILITIES</b>		<u>9,278</u>	<u>56,505</u>
<b>TOTAL LIABILITIES</b>		<u>9,278</u>	<u>56,505</u>
<b>NET ASSETS/(LIABILITIES)</b>		<u><u>19,726</u></u>	<u><u>44,305</u></u>
<b>EQUITY</b>			
Retained Profit	6	<u>19,726</u>	<u>44,305</u>
<b>TOTAL EQUITY</b>		<u><u>19,726</u></u>	<u><u>44,305</u></u>

The accompanying notes form part of these financial statements

**AUSTRALIAN HERPES MANAGEMENT FORUM**  
**ABN 95 829 620 272**

**STATEMENT OF CASH FLOWS**  
**FOR THE YEAR ENDED 30 JUNE, 2003**

	NOTE	2003 \$	2002 \$
<b>Cash Flow from Operating Activities</b>			
Income Receipts		138,791	66,000
Payments for expenses		(170,470)	(139,777)
Interest received		1,164	3,075
Net cash provided by (used in) operating activities	7	<u>(30,515)</u>	<u>(70,702)</u>
<b>Cash Flow from Investing Activities</b>			
Payments for property, plant and equipment		<u>-</u>	<u>-</u>
Net cash provided by (used in) investing activities		<u>-</u>	<u>-</u>
<b>Net increase (decrease) in cash held</b>		(30,515)	(70,702)
Cash at beginning of the financial year	3	<u>55,622</u>	<u>126,324</u>
Cash at end of the financial year		<u>25,107</u>	<u>55,622</u>

The accompanying notes form part of these financial statements

**AUSTRALIAN HERPES MANAGEMENT FORUM**  
**ABN 95 829 620 272**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE, 2003**

**Note 1 - Statement of Significant Accounting Policies**

The financial report is a general purpose financial report that has been prepared in accordance with Accounting Standards, Urgent Issues Group Consensus Views and other authoritative pronouncements of the Australian Accounting Standards Board and the Corporations Act 2001.

The financial report has been prepared on an accruals basis and is based on historical costs and does not take into account changing money values or, except where stated, current valuations of non-current assets.

The following is a summary of the material accounting policies adopted by the company in the preparation of the financial report. The accounting policies have been applied consistently, unless otherwise stated.

**(a) Income Tax**

The company is exempt from income tax.

**(b) Revenue**

Interest revenue is recognised on a proportional basis taking into account the interest rates applicable to the financial assets.

All revenue is stated net of the amount of goods and services tax (GST).

**(c) Comparative Figures**

Where required by Accounting Standards comparative figures have been adjusted to conform with changes in presentation for the current financial year.

**(d) Goods and Service Tax (GST)**

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office. In these circumstances the GST is recognised as part of the cost of acquisition of the asset or as part of an item of the expense. Receivables and payables in the statement of financial position are shown inclusive of GST.

**Note 2- Revenue**

Grant income for the AHMF, based on agreements with its sponsors, was \$180,000 for 2002 and \$160,000 for 2003. As the agreements are negotiated on a calendar year basis, the timing of income received depends upon the timing of invoices and payment thereof. For these reasons \$40,000 of income will be received in Q1 and Q2 of the 2003/2004 fiscal year which will be applied to expenses incurred in the 2002/2003 fiscal year.

**AUSTRALIAN HERPES MANAGEMENT FORUM**  
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**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE, 2003**

	<b>2003</b>	<b>2002</b>
	<b>\$</b>	<b>\$</b>
Operating activities		
Accrued Grant Income	-	36,000
Grant Income	97,500	146,000
Interest Received	1,164	3,410
	<hr/>	<hr/>
Total Operating Revenue	<u>98,664</u>	<u>185,410</u>

**Note 3- Cash**

	NOTE	<b>2003</b>	<b>2002</b>
		<b>\$</b>	<b>\$</b>
Cash at Bank – Macquarie		25,107	55,622
		<hr/>	<hr/>
		<u>25,107</u>	<u>55,622</u>

**Note 4- Receivables**

The agreements with AHMF's sponsors regarding their support are based on calendar years. The income received depends upon the timing of payments by AHMF's supporters, thereby affecting cash flows and balances.

	NOTE	<b>2003</b>	<b>2002</b>
		<b>\$</b>	<b>\$</b>
CURRENT			
Grant income receivable		-	39,600
GST receivable		3,897	5,253
Interest Accrued		-	335
		<hr/>	<hr/>
		<u>3,897</u>	<u>45,188</u>

**AUSTRALIAN HERPES MANAGEMENT FORUM**  
**ABN 95 829 620 272**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE, 2003**

<b>Note 5 – Payables</b>	NOTE	<b>2003</b>	<b>2002</b>
		\$	\$
CURRENT			
Trade Creditors		6,748	54,525
Accrued Expenses		<u>2,530</u>	<u>1,980</u>
		<u>9,278</u>	<u>56,505</u>
	NOTE	<b>2003</b>	<b>2002</b>
		\$	\$
<b>Note 6 – Retained Profits</b>			
Retained profit start of financial year		44,305	23,470
Net Profit / (loss)		<u>(24,579)</u>	<u>20,835</u>
Retained profits at the end of the financial year		<u>19,726</u>	<u>44,305</u>
<b>Note 7 – Cash Flow Information</b>		<b>2003</b>	<b>2002</b>
		\$	\$
Reconciliation of Cash Flow from Operations with Profit/(loss) from ordinary activities after Income Tax			
Profit/ (loss) from ordinary activities after income tax		(24,579)	20,835
Net cash used in operating activities before changes of assets and liabilities		<u>(24,579)</u>	<u>20,835</u>
Changes in assets and liabilities			
Decrease / (Increase) in Receivables		41,291	(43,089)
Increase / (Decrease) in trade creditors and accruals		(47,227)	(48,448)
Net cash used in operating activities		<u>(30,515)</u>	<u>(70,702)</u>



**AUSTRALIAN HERPES MANAGEMENT FORUM**  
**ABN 95 829 620 272**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE, 2003**

**Note 12 - Members' Guarantee**

The company is limited by guarantee. If the company is wound up, the constitution states that each member is required to contribute a maximum of \$10 each towards meeting any outstanding obligations of the company. At 30 June 2003, the number of members was 4 (2002 - 4).

**NOTE 13 - FINANCIAL INSTRUMENTS****(a) Interest rate risk**

The company's exposure to interest rate risk, which is the risk that a financial instrument's value will fluctuate as a result of changes in market interest rates and the effective weighted average interest rates on those financial assets and financial liabilities, is as follows:

	Weighted Average Effective Interest Rate		Floating Interest Rate		Fixed Interest Rate Maturing			
	2003	2002	2003	2002	Within 1 Year		1 to 5 Years	
					2003	2002	2003	2002
Financial Assets	%	%	\$	\$	\$	\$	\$	\$
Cash	3.6	3.5	25,107	55,622	-	-	-	-
Total Financial Assets			25,107	55,622	-	-	-	-

**(b) Credit Risk**

The maximum exposure to credit risk, excluding the value of any collateral or other security at balance date to recognised financial assets is the carrying amount of those assets, net of any provisions for doubtful debts, as disclosed in the balance sheet and notes to the financial report.

The company does not have any material credit risk exposure to any single debtor or group of debtors under financial instruments entered into by the company.

**(c) Net Fair Values**

The aggregate net fair values and carrying amounts of financial assets and financial liabilities are disclosed in the balance sheet and in the notes to and forming part of the financial statements.

**AUSTRALIAN HERPES MANAGEMENT FORUM**  
**ABN 95 829 620 272**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 30 JUNE, 2003**

**NOTE 14 – EVENTS SUBSEQUENT TO BALANCE DATE**

It is the company's policy to adjust any amounts affected by events occurring since the balance date.

**AUSTRALIAN HERPES MANAGEMENT FORUM**

**ABN 95 829 620 272**

**DIRECTORS' DECLARATION**

The directors of the company declare that:

1. The financial statements and notes, as set out on pages 3 to 10, are in accordance with the Corporations Act 2001:
  - a) comply with Accounting Standards and the Corporations Regulations 2001; and
  - b) give a true and fair view of the financial position as at 30 June 2003 and of the performance for the year ended on that date of the company;
2. In the directors' opinion there are reasonable grounds to believe that the company will be able to pay its debts as and when they become due and payable.

This declaration is made in accordance with a resolution of the Board of Directors.

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**DIRECTOR**

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**DIRECTOR**

DATED THIS                      DAY OF                      2003

**AUSTRALIAN HERPES MANAGEMENT FORUM**  
**ABN 95 829 620 272**  
**PRIVATE INFORMATION FOR THE DIRECTORS**  
**ON THE 2003 FINANCIAL REPORTS**

**Scope**

We have audited the financial report of the Australian Herpes Management Forum for the financial year ended 30 June 2003 as set out on pages 3 to 11.

The company's directors are responsible for the financial report. We have conducted an independent audit of this financial report in order to express an opinion on it to the members of the company.

Our audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance whether the financial report is free of material misstatement. Our procedures included examination, on a test basis, of evidence supporting the amounts and other disclosures in the financial report, and the evaluation of accounting policies and significant accounting estimates. These procedures have been undertaken to form an opinion whether, in all material respects, the financial report is presented fairly in accordance with Accounting Standards and other mandatory professional reporting requirements in Australia and statutory requirements so as to present a view which is consistent with our understanding of the company's financial position, and performance as represented by the results of its operations and its cash flows.

The audit opinion expressed in this report has been formed on the above basis.

**Audit Opinion**

In our opinion, the financial report of the Australian Herpes Management Forum is in accordance with:

- a) the Corporations Act 2001, including:
  - (i) giving a true and fair view of the company's financial position as at 30 June 2003 and of its performance for the year ended on that date; and
  - (ii) complying with Accounting Standards in Australia and the Corporation Regulations 2001; and
- b) other mandatory professional reporting requirements in Australia.

**GROSVENOR SCHILIRO**  
**CHARTERED ACCOUNTANTS**

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**MARK SCHILIRO**

**PARTNER**

**DATED THIS**

**DAY OF**

**2003**

**AUSTRALIAN HERPES MANAGEMENT FORUM**  
**ABN 95 829 620 272**  
**PRIVATE INFORMATION FOR THE DIRECTORS**  
**ON THE 2003 FINANCIAL REPORTS**

**DISCLAIMER**

The additional financial data presented in the following pages is in accordance with the books and records of the Australian Herpes Management Forum that have been subjected to the auditing procedures applied in our statutory audit of the company for the year ended 30th June 2003. It will be appreciated that our statutory audit did not cover all details of the additional financial data. Accordingly, we do not express an opinion on such financial data and no warranty of accuracy or reliability is given. Neither the firm nor any member or employee of the firm undertakes responsibility in any way whatsoever to any person (other than our client) in respect of such data, including any errors or omissions therein however caused.

**GROSVENOR SCHILIRO**  
**CHARTERED ACCOUNTANTS**

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**MARK SCHILIRO**

**PARTNER**

**DATED THIS**

**DAY OF**

**2003**

**AUSTRALIAN HERPES MANAGEMENT FORUM**  
**ABN 95 829 620 272**  
**PROFIT AND LOSS STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2003**

	<b>NOTE</b>	<b>2003</b> \$	<b>2002</b> \$
<b>Income</b>			
Grant Income		97,500	146,000
Accrued Grant Income		-	36,000
Interest received		1,164	3,410
<b>Total Income</b>		98,664	185,410
<b>Expenses</b>			
Administration of Secretariat		4,695	4,468
Advertising and Promotion		8,440	-
Auditors Fees - Audit		1,800	1,800
Auditors Fees – Other Services		2,000	1,500
Bank Charges		7	61
Catering		-	138
Couriers		-	75
Database Hosting		46	136
Design and Artwork		869	-
Filing Fees		852	-
Hire of Venue		-	330
Insurance		2,304	1,770
Media Monitoring		-	538
Postage		4,684	11,539
Professional Fees – Edelman		82,877	86,538
Printing and Stationery		3,249	31,132
Professional Fees Guidelines & Workgroups		-	1,000
Public Relations		-	18,309
Staff Amenities		127	-
Subscriptions		136	1,329
Telephone		-	278
Travelling Expenses		1,334	1,601

**AUSTRALIAN HERPES MANAGEMENT FORUM**  
**ABN 95 829 620 272**  
**PROFIT AND LOSS STATEMENT**  
**FOR THE YEAR ENDED 30 JUNE 2003**

	<b>NOTE</b>	<b>2003</b>	<b>2002</b>
		<b>\$</b>	<b>\$</b>
Web site maintenance		9,823	2,033
Total Expenses		<u>123,243</u>	<u>164,575</u>
Operating Profit / (loss) after income tax		<u>(24,579)</u>	<u>20,835</u>